

3.0 INITIAL CONTACT			
1	Partner Agency Name:		
	Contact Person:		
	Callback Number:	Time Contacted:	
2	Notification or Activation		
3	Partner EOC Open: Yes or No	Address:	
4	Assessment (Who, What, Where, Why)		
4.0 TEAM LEADER			
1	Team Leader Name:		
	Time Contacted:	Callback Number:	
2	Operations Manager Name:		
	Time Contacted:	Callback Number:	
3	Partner EOC open (yes or no)		
	NO- Standby; proceed if and when open	YES- Time of Arrival:	
5.0 OPERATIONS MANAGER			
1	Notification - Advise Management; assign RM if required		
	or Activation		
	Resource Manager Name:		
	Time Contacted:	Callback Number:	
2	Time of Arrival Randall(NCS):		
6.0 RESOURCE MANAGER			
1	Notification: Contact Callout captains		
	or Activation		
	Temp Net control Operator		
	Time Contacted:	Name:	
		Frequency of Net:	
	Net Control operator		
	Time Contacted:	Name:	
	Partner EOC operator		
	Time Contacted:	Name:	
	Callout Captains		
	Name	Time	Callback Number
8.0 NET CONTROL OPERATOR		Time of Arrival:	
9.0 PARTNER EOC Operator		Time of Arrival:	

