EMRG-511 Version: 1.0

Emergency Measures Radio Group Ottawa ARES

Receipt Statement Classification:Public

DATE:		
PAY TO:		
	Print Name	Signature

Quantity	Description	Purchase Location	Cost
	·		

TOTAL	
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Payments to reimburse cash expenses such as for purchases made at a hamfest or from a individual, will require form EMRG-511, the Receipt Statement to be filled out in place of a store receipt. The Receipt Statement becomes the official record for the source of the expense and would be submitted with all other receipts and attached to the Expense Voucher.